



## TRADEWIND AVIATION VENDOR AUDIT FORM

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**Vendor Name**

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**Vendor Address**

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**City, State Postal Code**

**Dear Tradewind Aviation,**

1. I certify that we ARE / ARE NOT (circle one) a 14 CFR Part 145 Repair Station.  
**Note: If you are a Repair Station, please include a copy of your Air Agency Certificate and paragraphs A001, A003, A004, A007, A449, and D100, if applicable, of your Operations Specifications.**  
**(NOTE: If you are not employed by a repair station please attach a copy of your FAA license so it can be crosschecked with the FAA database.)**
2. I certify that all safety sensitive personnel are subject to a DOT regulated Drug and Alcohol Testing Program in accordance with 14 CFR Part 121 Appendix I.  
**Note: Please include certificate of enrollment, or Operations Specification A449.**
3. I certify that Supervisory Personnel or Lead Technicians or Aircraft Inspectors have been adequately trained and is knowledgeable for those aircraft, engines, or accessories on which they work. If they have not been trained, they are working under the supervision or order of someone who has. If no personnel has been trained Tradewind Aviation will support the vendor with a trained personnel via phone for any support or questions the technicians may have while working on the aircraft.
4. I certify that we maintain a Current and Accurate set of manuals for the aircraft, engines, or accessories on which we work.
5. I certify that we maintain adequate amounts of properly calibrated tooling for the aircraft, engines, or accessories on which we work, and that there is a tracking program in place. We have adequate facilities for the maintenance being performed.
6. I certify that we have a quality control program in effect.
7. I certify that we maintain a current and accurate copy of Tradewind Aviation's Approved Aircraft Inspection Program (AAIP) if conducting maintenance on Tradewind Aviation's PC-12-45, PC-12-47, and PC-12-47E aircraft and all inspections are conducted in accordance with Tradewind Aviation's AAIP.  
**Note: Tradewind Aviation will provide a copy of Tradewind Aviation's AAIP. It is the responsibility of the vendor to confirm that the revision level of the AAIP is the latest issue.**
8. I certify that we will provide notice of any changes in this document to Tradewind Aviation's, Aircraft Maintenance Department within 48 hours using fax number 1-203-267-3310.
9. I certify with respect to transportation of hazardous materials Tradewind Aviation is considered a **WILL NOT CARRY** certificate holder. I understand Tradewind is prohibited from carrying hazardous materials, including company materials, on any aircraft designated on Tradewind Aviation's D085.



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SIGNED:	PRINT NAME:
TITLE:	DATE:

INTERNAL USE ONLY

Verification Block

Verification Date:	Verifying Supervisor Name/Signature